

Mandalay Bay Hospitality Suite Request

Exhibitors have priority for reserving suites and meeting rooms for use during World Expo 2008. To help support this policy, Mandalay Bay requires *Recharger Magazine's* approval before reserving any suites or meeting rooms.

Mandalay Bay will process all approved suite reservations directly with the exhibitor, based on availability and rates. Meeting room reservations will be coordinated through Recharger Magazine conference services.

Company Information

Contact Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip or Postal Code: _____

Country: _____

Phone: _____ Fax: _____

Email: _____

Request: Hotel Suite Meeting Room

Intended Use:

(e.g., meeting, buffet for 25, sit down dinner for 15, cocktail reception, etc):

Approximate number of people: _____

Dates Needed

Check in: _____

Check out: _____

Catering requested? Yes / No

If suite, will room also be used as sleeping room? Yes / No

Return this request by:

Fax (702) 873-4932

or e-mail pames@1105media.com

• Upon approval of a suite request by *Recharger Magazine*, all details regarding suite assignment, rates, billing, and catering are handled exclusively by Mandalay Bay.

• Upon approval of a meeting room request, the exhibitor will then work through Recharger Magazine conference services.

By requesting a suite or meeting room, exhibitor agrees to:

- All Mandalay Bay food and beverage rules and policies
- All Recharger World Expo policies
- Being sole host of activities in room unless declared on request form

