Electronic records managment applications

Vendor	Product	Server requirments	DOD 5015.2-certi-fied/certified for classified records	Filing records*	Filing e-mail*	Price
EMC Corp. Hopkinton, Mass. 508-435-1000 www.documentum.com	Documentum Records Manager	Windows NT Server 4.0, Windows 2000	Yes/No	Users select most appropriate template for record metadata; can file records using Windows Explorer or drag and drop files from Explorer onto Documentum RM application; provides an Office plug-in	Files messages from Outlook using a plug-in, capturing transmission and receipt data to populate fields; users can file e-mail only or e-mail and attachments separately in their native file format; allows users to file e-mail upon sending	Contact vendor
FileNet Corp. Costa Mesa, Calif. 703-312-1500 www.filenet.com	FileNet Records Manager 3.0	Windows, Solaris, IBM AIX, HP-UX, Red Hat Linux	Yes/No	Users file electronic records using the FileNet Workplace interface; can also file electronic records through Office	Files messages from Outlook using a plug-in, capturing transmission and receipt data to populate fields; users can file the e-mail message and attachments as a single record or file each attachment separately	GSA pricing available; contact vendor
Hummingbird Ltd. Toronto, Ontario 202-741-1000 www.hummingbird.com	Hummingbird Enterprise DM/RM 6.0	Windows 2000 or Windows 2003 Server, Unix	Yes/Yes	Users file directly into repository from Hummingbird DM Extension, Hummingbird Webtop or Office Extensions	Users can file e-mail messages and/or attachments from Outlook 2003 and Outlook XP; also allows users to file e-mail upon sending	Contact vendor
IBM Corp. Armonk, N.Y. 800-426-1751 www.ibm.com	DB2 Records Manager version 4.1.1	Windows 2000 or 2003 Server	Yes/Yes	Users file directly into repository from Web browser; if filing an electronic record, it prompts user to add it to the repository then files the record	Files messages from Outlook 2000, capturing transmission and receipt data to populate fields; with attachments, presents user with three options: Single Record, E-mail and Each Attachment as a Record or Both	Contact vendor
Interwoven Inc. Sunnyvale, Calif. 408-530-5800 www.interwoven.com	Interwoven RecordsManager	Windows 2000	No/No	Web and desktop integration make functionality available anywhere; integrates with Interwoven's WorkSite document management system; users from any level of a project, from document to folder **	Integrates with WorkSite, which can integrate with MS Outlook and Lotus Notes **	Pricing starts at $5,000 for five seats
Laserfiche Corp. Long Beach, Calif. 562-988-1688 www.laserfiche.com	Laserfiche Records Management Edition 7	Windows 2000 or Windows 2003	Yes/No	Users file records through main interface or drag and drop files from Windows Explorer onto LaserFiche window, complete record profile, then file the record.	Files messages from Outlook, capturing transmission and receipt data to populate profile fields; users can file the message and attachments as a single record, or file each attachment separately	Server pricing starts at $8,000; $20,000 for turnkey 5015.2-certified edition
Open Text Corp. Waterloo, Ontario 519-888-7111 www.opentext.com	Livelink Records Management 2.9.1	Windows, Solaris, HP-UX	Yes/Yes	Users file directly into repository or from within Web client; Livelink presents an Add Document profile and users access selected workspace to complete profile and archive record	Files messages from Outlook and Lotus Notes; from Outlook, users drag and drop the message onto the Livelink folder; from Notes they export message to Livelink; to file attachments separately, users save them to their hard drive and file them as records	GSA pricing starts at $19,144 for 100 users
Stellent Inc. Eden Prairie, Minn. 800-989-8774 www.stellent.com	Stellent Records Management 7.11	Windows 2000 or Windows 2003, Solaris, HP-UX, IBM AIX, Red Hat Linux	Yes/Yes	Users file records by logging into Stellent Records Management home page and clicking on New Check In hyperlink; can also use Save As integration in Word, Excel or PowerPoint	Files messages from Outlook; when filing attachments, Stellent offers three options: Separate Attachments, Keep Attachments or Ask, which stores e-mail as .msg file and prompts users to choose which attachments they want to keep and which they want to file separately	Varies; contact vendor
Tower Software Reston, Va. 703-476-4203 www.towersoft.com	Trim Context 5.2.3	Windows	Yes/Yes	Allows users to file records through the main user interface or drag and drop files from Windows Explorer onto the Trim icon	Files messages from Outlook and Lotus Notes, capturing transmission and receipt data to populate fields; when filing e-mail with attachments, allows user to file the message and the attachments as a single record or file each attachment separately	Find pricing on GSA Schedule GS-35F-4788H
ZyLab North America LLC Vienna, Va. 866-995-2262 www.zylab.com	Zylmage Records Management and Archiving Module	Windows 2000, Windows XP, Windows 2003 Server	Yes/No	Users file records by logging in to the ZyImage Records Management Module home page and navigating through the file plan to the desired location	Files e-mail messages from Outlook, capturing transmission and receipt data to populate fields; messages with attachments are filed as single records; to specify different metadata for attachments, users save attachments to their hard drive and file them as records	Starts at $2,995 for single-user license

*Based on reports by the Joint Interoperability Test Command. To learn more about JTIC's evaluations of records management applications, go to **www.gcn.com** and enter 437 in the Quickfind box.

**Interwoven Records Manager has not been certified by JTIC; information provided by company